

AKT Round 1 - 2022

The Accelerated Knowledge Transfer to Innovate (AKT2I) pilot will support a UK Higher Education (HE), Further Education (FE) institution, Research Organisation (RTO) or Catapult (the Knowledge Base partner), to work with a UK registered business, charitable company, or charity (the Business Partner), to deliver a short, rapid and targeted intervention to accelerate the evaluation or development of an innovation project or concept, which has the potential for significant impact for the Business Partner. Projects must run for between 2 and 4-months.

The application must be submitted by the Knowledge Base partner but will be developed in partnership with the Business Partner. The Knowledge Base will be the sole grant recipient.

Public sector organisations are not eligible as Business Partners in an AKT project.

It is the applicant's responsibility to ensure that their application meets eligibility criteria. More information can be found in the latest Competition Guidance document and FAQs [here](#). Applications not meeting eligibility requirements will not be supported.

Application name

I confirm that I meet the eligibility criteria for this grant

Please make sure you have checked the Competition Guidance Document for the eligibility requirements.

1. Applicant information

Accelerated Knowledge Transfer to Innovate (AKT2I) Pilot Scheme

You can download a copy of the Competition Guidance [here](#)

Knowledge Base Name

Knowledge Base Address

Knowledge Base Supervisor Name

Job Title/Position

Email

Contact Phone Number

Relevant Knowledge Base Supervisor Expertise/Capability

250 words

Describe your expertise/capability that is needed to deliver this project. Please identify any secondary supervisors within this section. (Max. 250 words)

Who will be employed to deliver this project (AKT Associate Name)?

Job Title/Position

Email

Contact Phone Number

Relevant AKT Associate Expertise/Capability

200 words

Describe your expertise/capability/qualifications relevant to this project. (Max. 200 words)

Who else will be employed to deliver this project (Second AKT Associate name if required)? (optional)

Person responsible at host Knowledge Base for administering award - Name

Job Title/Position

Email

Contact Phone Number

Business Partner (Registered) Name

Business Partner Address

Sector

Business Partner's Standard Industrial Code (SIC)

Organisation type

(e.g. business, charity, or charitable company)

Business Partner's Registration Number

This is normally demonstrated on a public register, such as on Companies House.

The registered name and registration number provided must match the official public register.

Number of Employees

Organisation size

	▼
Micro	
Small	
Medium	
Large	

Business Partner Supervisor Name

Job Title/Position

Email

Contact Phone Number

2. Project Summary

Accelerated Knowledge Transfer to Innovate (AKT2I) Pilot Scheme

You can download a copy of the Competition Guidance [here](#)

Public Description

50 words

This may be made available publicly (Max 50 words)

Project Overview:

350 words

Please summarise the project in relation to: - What is the identified need that is driving the innovation? - What solution will be developed utilising the innovation? - What opportunity(s) will be realised if the solution is successfully deployed?

Plan for Delivery

350 words

Please give a high level summary of the plan to deliver the AKT project with a maximum of 3 Project Stages (PS) and a maximum of 3 Tasks per PS. Please give an indication of the number of weeks to be spent on each Task. Please note that an additional work plan is not required. You should use this section only to outline your plans for delivery.

Project resource and Management

250 words

Please provide information on the following: - What is the length of the project (should be within 2-4 months)? - What resources are being committed to the project: a) from the Knowledge Base b) from the Business Partner - Give an indication of how the project will be managed and monitored by the project team to ensure an effective 3-way partnership. - Describe the regularity and frequency of meetings (a) at the university and (b) at the company. It is expected that the project team will meet at least once every two weeks either virtually or in person.

3. Application Questions

Accelerated Knowledge Transfer to Innovate (AKT2I) Pilot Scheme

You can download a copy of the Competition Guidance [here](#)

Innovation

350 words

You must describe: - What are the needs driving the innovation? NB - the need may be internal (e.g., increased productivity) and/or external (e.g. increased turnover/net profitability). - What is the innovation and what is the potential for significant impact on the business (e.g., commercial, cultural) or by the business (e.g., environmental, societal)? - How will the value from the innovation be realised, and how is it aligned to an internal and/or external 'market'?

Challenges and Risks

350 words

You must describe: - What are the challenges and risks associated with developing the innovation for the business and, where relevant, the environment in which it operates? - What are the challenges and risks associated with implementation, or non-implementation, of the innovation? - Has the acceptance, or non-acceptance, of the innovation (either internally or externally) been considered (including IP issues)?

Need for Business-Academic Partnership

350 words

You must describe: - What skills, expertise, knowledge or capability does the business need to realise value from the innovation, and to what extent will the funding accelerate or enable the project? - What skills, expertise, knowledge or capability do the academic(s) have that will support the development of the innovation? - What options have been considered to continue the collaboration post-project?

Project Outcomes

350 words

You must describe: - If the development of the innovation was successful, what is the potential internal and/or external direct/indirect commercial impact? - What is the potential for additional environmental, societal and well-being impacts/benefits? - What are the post-project actions and investments that may be necessary for the business to extract optimum value from the innovation?

4. Project Costs

Accelerated Knowledge Transfer to Innovate (AKT2I) Pilot Scheme

You can download a copy of the Competition Guidance [here](#)

Project Cost

Please complete the table below providing a description and cost information against each item listed from the eligible costs (items to be populated in rows 1-6 in the table below):

- 1) AKT Associate(s)
- 2) Knowledge Base Supervisor
- 3) Travel & Subsistence
- 4) Consumables
- 5) Estate costs
- 6) Additional Associate Support

Item	Description	Cost (£)
1		
2		
3		
4		
5		
6		

*Project Cost - Up to 10% of the total grant can be used for Travel & Subsistence, Estates and/or Consumables. If there is no cost against any of the items, please add N/A or 0 to the table.

Total Project costs

Please provide the total cost for the items detailed in the previous table.

Business Partner organisation cash (£) contribution to applicant

(at least 10% of total project costs)

Additional Business Partner Contributions Please provide a description and cost information for any additional Business Partner Contributions that are not covered under the grant eligibility. Please populate the table below, rows 1-4 with the items from this list:

- 1) Supervisory Costs
- 2) Travel & Subsistence
- 3) Consumables
- 4) Other

Item	Description	Cost (£)
1		
2		
3		
4		

You can add a new item to the table by pressing the 'Add row' button. If there is no cost against any of the items, please add N/A or 0 to the table.

Total Additional Business Partner Contribution

Please provide the total cost for the items detailed in the previous table. If there is no cost against any of the items, please add N/A or 0 to the table

Does your organisation use FEC?

Please note that you must upload a signed FEC letter if you use FEC, you can upload the file via the supporting attachment tab. Failure to do so may lead to your application being rejected. For non-FEC, please follow the costing guidance referenced in the Competition Guidance document

Submitting your Application Please confirm that you have the necessary permissions in place and the application meets the following requirements for the areas below:

1) Senior level support of the Business Partner

2) Eligibility Requirements

3) Data Sharing

4) Case Study & Public Description

Failure to accept the above conditions may lead to your application being rejected.

▼
Accept
Reject

Please note that by selecting the accept option in this section, you are agreeing to the points below which are highlighted in the question: 1) Senior-level support of the Business Partner You have the senior-level support of the Business Partner to submit this application and their commitment to provide the required cash contribution and the non-cash support outlined in the application. It is the applicant's responsibility to ensure that the required cash contribution is recovered from the Business Partner. 2) Eligibility Requirements Your application meets the eligibility requirements for this competition, as set out in the Competition Guidance Document and any clarifications provided in the supporting documentation (e.g. FAQs). 3) Data Sharing You are content for the information in your submitted application, and any other information you provide at the application stage to be shared between Innovate UK KTN and its partner organisations on an individual basis and for its storage, processing and use. This includes Innovate UK, Innovate UK KTN and Innovate UK EDGE. Any relevant information supplied/produced during the application, monitoring and reporting stages concerning your application can be shared between Innovate UK and its partner organisations. 4) Case Study & Public Description You are content that mandatory case studies supplied at project close can be made publicly available, as can the public description supplied in your application.

Supporting Attachment

Please upload a copy of your FEC letter to support your application (if required).

Material may be supplied as follows:

1. Upload JPEG or PDF files. Maximum file size is 5MB per piece.
2. Please do not upload any further written material as the reviewers will not consider these. The written component of your application should be fully explained within the provided form fields.

